# What is your company’s mission?

Our company aims to realize the full potential of the internet -- universal access to research and education, full participation in culture -- to drive a new era of development, growth, and productivity.

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# What is the recruitment process?

We recruit new applicants two times a year, during the beginning of January and beginning of September. First, applicants must prepare an application package with your resume and complete the application questions on [www.notacompanywebsite.com](http://www.notacompanywebsite.com). For software development positions, there will be a coding challenge to complete, and finally, there is an interview process.

Click below for more details on recruitment:

## Application Packages

Within your application package, make sure to include a resume, as well as link any portfolio websites or github accounts you have. As an option, you can also include a cover letter.

## Coding Challenges:

After submitting your Application packages, you will be prompted by email to complete the coding challenges on HackerRank. These challenges are meant to test your basic proficiency, and you have the option to complete in any coding language available on HackerRank, such as Java, Python, C, C++, etc.

## Interview Preparation:

The last step in our recruitment process is an interview. For current recruitment procedures, we hold online video interviews with applicants. If you become a prospective employee, you will receive an email invite for a zoom call interview. This is a chance for you to get to know the company as much as it is a chance for us to get to know you.

## Coop Applicants:

When applying as a coop student, be sure to check through your school’s co-op page for more information

# When are you accepting applicants?

For Winter 2021 co-op positions, applications will be available from the beginning of September to late December of 2020. Be sure to keep track of the deadlines for application submissions!

# What does your company do?

NotaCompany is a leader in implementing Artificial Intelligence in the fintech industry. We are developing AI cloud services for many clients to manage financial transactions.

# What teams are there in the company?

We have many teams in our company, from software to business to analytics.

Which teams would you like to learn more about?

## Software Team:

Our software team is in charge of developing and managing our AI cloud services.

## Analytics Team:

Our analytics team manages our data.

## Finance Team:

Our finance team manages our finances.

## Marketing Team:

Our marketing team is active on developing our branding and messaging.

# How many coop positions are available?

We currently have 20 co-op positions available for the Winter 2021 term. These are split between the following roles:

## Software Developer:

NotACompany currently have 11 available software developer co-op positions, with the following breakdown:

* 5 full-stack developer
* 3 mobile developers
* 2 front-end developers
* 1 back-end developer

## Business Analyst:

NotACompany currently have 9 available business analyst co-op positions, with the following breakdown:

* 3 digital marketers
* 2 financial analyst
* 2 intelligence specialist
* 1 human resource co-op
* 1 brand marketer

# What requirements do you look for in new applicants?

We are looking for innovative employees with a passion and curiosity for artificial intelligence and technology. For all the positions, candidates with these soft skills will excel:

* Strong time management skills
* Problem solving abilities
* High level of initiative
* Strong communication skills
* Work effectively with all levels of organization

There are several job requirements based on the current available roles:

## Software Developer

* Familiarity and strength with any of the following: Java, Java Script, Python, Ruby
* Understanding of abstract data types
* Ability to multitask on several projects and manage workload
* Drive to explore emerging technologies

## Business Analyst

* Proficient with Microsoft Office
* Familiarity with reading, interpreting, and manipulating financial documents
* Sensitive to confidentiality
* Experience presenting data visually and creatively

# What is the general salary for a coop intern?

While the general salary may vary from applicant to applicant, we hire coop interns at about $20/hour.

# Where can I find more information?

Be sure to check out our website [www.notacompanywebsite.com](http://www.notacompanywebsite.com)for additional information. To talk to a live agent, call 123-456-7890 Monday to Friday from 9:00am to 5:00pm EST.